



**MINUTES OF PUBLIC MEETING OF THE
PHOENIX-MESA GATEWAY AIRPORT AUTHORITY
BOARD OF DIRECTORS | October 17, 2017**

A public meeting of the Phoenix-Mesa Gateway Airport Authority was convened on October 17, 2017, beginning at 8:00 a.m. in the Board Room (Saguaro A & B) of the Gateway Administration Building, 5835 South Sossaman Road, Mesa, Arizona.

Members Present

Mayor Jenn Daniels, Gilbert
Mayor Jeff Serdy, Apache Junction
Mayor Gail Barney, Queen Creek
Councilmember Thelda Williams, Phoenix*
Mayor John Giles, Mesa
Lt. Governor Monica Antone, Gila River
Indian Community*

**Neither present nor represented*

Airport Staff Present

J. Brian O'Neill, Executive Director/CEO
Scott Brownlee, Deputy Director/COO
Chuck Odom, CFO
Maria Gonzalez, Clerk of the Board
Ann Marie Anderson, Attorney

Members of the Public

Councilwoman Robin Barker, City of Apache Junction
Jamie Bennett, Town of Queen Creek
Matt Busby, City of Apache Junction
Kent Dibble, Dibble Engineering
Fred Himovitz, HPI
Brian Howard, CEI
John Lewis, East Valley Partnership
Pearl Meza, City of Phoenix

Chris Petroff, DPR Construction
Laura Pogue, Colliers Int.
Steve Reeder, Kimley-Horn
Richard Reese, AMECFW
Andrew Scanlon, AECOM
Scott Sikel, HDR
Heather Wilkey, Town of Gilbert

1. **Call to Order** at 8:00 a.m. (Mayor Jenn Daniels, Chair)

2. **Call to the Public.**
There were no public comments.

3. **Motion to Convene into Executive Session (8:01 a.m.)**

Pursuant to A.R.S. §38-431.03(A)(3) and (A)(7), the Board of Directors may convene into executive session for the purpose of discussion or consultation for legal advice with the attorney or attorneys of the public body, and to consider its position and instruct its representatives regarding the purchase, sale, or lease of real property as it relates to the Master Developer Agreement.

Mayor Gail Barney moved to convene into Executive Session. Councilwoman Williams seconded the motion. The motion was carried unanimously.

4. **Reconvene from Executive Session to Regular Session (9:20 a.m.)**

Councilwoman Williams moved to reconvene into Regular Session. Mayor Barney seconded the motion. The motion was carried unanimously.

5. **Executive Director's Report** – J. Brian O'Neill, A.A.E., Executive Director/CEO

The Board of Directors received information related to operational and passenger activity, noise summary, fuel sales, and financials. Fiscal Year-to-Date (FYTD) actual Net Income is \$516,887; a 57% increase over the same time period last fiscal year.

With the completion of the North Apron Reconstruction, staff is beginning to work on the Taxiway Alpha Reconstruction. This project is scheduled for completion in March 2018 and will improve a portion of critical airfield infrastructure at Gateway Airport. This project is made possible through a \$4,508,000 Airport Improvement Program (AIP) Entitlement Grant.

Staff is working with the Federal Aviation Administration to update the Airport's Master Plan to better reflect the current environment, and to plan for future growth and development. The Airport's plan was last updated in 2008. Gateway's long-range master planning process will take 12-18 months to complete and will include active participation from surrounding communities, airport tenants and other key stakeholder groups.

On October 1st, work began on the TSA Security Checkpoint Expansion Project. Upon completion (February 2018), a 5th security checkpoint lane will be added along with space for a 6th lane to accommodate an increase in passengers in the future. The checkpoint enhancements will allow TSA to screen a higher volume of passengers while keeping wait times low. Construction is being completed in two phases and all work is done at night to avoid disruptions to our customers.

There were four inaugural flights from Allegiant in October; Louisville, Kansas City, Omaha and Boise. Allegiant will have inaugural flights on November 15th to Tampa/St. Pete, and again on November 17th to Milwaukee, St. Louis/Belleville, and Indianapolis.

6. Presentation: Master Developer Agreement – Shea Joachim, CEcD, Business Development Director

Mr. Joachim provided an update on the Master Development Agreement (MDA). Mr. Joachim referenced the background and MDA process which began in April 2016; and gave an overview of SkyBridge's proposal, the United Cargo Processing Program, the deal structure and agreements, the Master Plan deliverables, and discussed next steps.

7. Consent Agenda

- a. **Minutes** of the Board Meeting held on **September 19, 2017**.
- b. **Resolution No. 17-50** Adoption of amended and restated **Airport Advertising Delegation Policy and Personnel Rules**.
- c. **Resolution No. 17-51** Authorizing a facility lease with **Allegiant Air, LLC** for the facility located at 6045 S Sossaman Road. The lease term is four years and four months, with two one-year extension options.
- d. **Resolution No. 17-52** Authorizing the purchase of airfield pavement maintenance with **Regional Pavement Maintenance of Arizona, Inc.** in amount, not to exceed \$120,306.
- e. **Resolution No. 17-53** Authorizing the purchase of a 1500-gallon diesel and unleaded fuel truck from **SkyMark Refuelers, LLC** in an amount not to exceed \$134,059.20.

Mayor Gail Barney moved to approve the Consent Agenda; Mayor Jeff Serdy seconded the motion. The motion was carried unanimously.

Consideration and Possible Approval of:

8. **Resolution No. 17-54** Authorizing the Executive Director/CEO to execute a facility lease with **Air Methods Corporation** for properties located at 6203 and 6211 S Sossaman Road. The lease term is three years, commencing November 1, 2017 with two one-year options.

Mayor Gail Barney moved to approve Resolution No. 17-54; Mayor Jeff Serdy seconded the motion. The motion was carried unanimously.

9. Board Member Comments/Announcements

There were no comments/announcements.

10. Next Meeting: Tuesday, November 21, 2017 at 9:00 a.m. in the Board Room (Saguaro A & B) of the Gateway Administration Building, 5835 South Sossaman Road, Mesa, Arizona.

11. Adjournment.

The meeting adjourned at 9:40 a.m.

Dated this ____ day of _____, 20____.

Maria E. Gonzalez, Clerk of the Board

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