

Solicitation Number: 2018-011-RFP Addendum Number: 1

Janitorial Services

Due Date and Time: **October 24 2017 at 1:00 pm Arizona time**

A signed copy of this addendum must be included with proposal or bid.

The following questions were received in writing prior to the deadline:

Q – Per Public record, what is the 2017 monthly billing of the current custodial service contractor by facility?

A – See Below.

Facility	Monthly Charge	
	1/1/17 - 6/30/17	7/1/17 - Current
Terminal Complex	18,028.76	18,389.33
General Aviation Center, Public	1,829.80	1,866.39
Airport Admin (Public)	947.75	966.71
Air Traffic Control Tower	496.00	496.00
Paradise Bakery, Floor	425.50	425.50
General Aviation Center, US Custom	N/A	299.00
Airport Admin (Secure)	N/A	These 6 facilities were quoted as a package at \$800 total per month
General Aviation Center, Badging	N/A	
Maintenance Building	N/A	
Fuel Storage Facility	N/A	
Hangar 46	N/A	
Car Care Facility	N/A	

Q – We did not see a bid or performance bond specified. Will either be added?

A - The Phoenix-Mesa Gateway Airport Authority (PMGAA) does not require a bid or performance bond for this contract.

Q – What is the MBE/DBE set aside percentage you require if any?

A – This is not a federally funded contract so there is no Disadvantaged Business Enterprise (DBE) requirement, however, PMGAA encourages all DBE firms that meet the minimum requirements to submit a proposal. PMGAA further encourages the participation of DBEs and small business concerns in the performance of this contract through subcontracts where appropriate. Those Offerors searching for DBEs and small business concerns can locate certified firms through the Arizona Department of Transportation UCP DBE directory. This is to be used as a guide and can be found at:

<https://utracs.azdot.gov/>

Q – Is there a Phoenix-Mesa living wage and benefit requirement?

A - See Exhibit E, Special Provisions for applicable requirements.

Also, the Phoenix-Mesa Gateway Airport Authority has not adopted a living wage and benefit requirement.

Q – Is there a collective bargaining agreement (union) in place with the current custodial operation?

A – No.

Q – What does an employee badge cost? Parking?

A – For badge costs, see Exhibit E, Special Provisions. Section 12b.

Offeror’s employees that are assigned to the terminal are issued a parking pass to park in the Airport Daily Lot. There is no charge for the pass. In addition, PMGAA has allocated one space in the Airport Daily Lot for Offeror’s company vehicle for the purposes of loading and unloading supplies/equipment.

Q – Is office space provided?

A – No.

Q – What is the current custodial staffing labor hours being provided by location daily?

A – As a requirement of the RFP, Offeror is to develop a staffing plan utilizing their resources to adequately address the scope of work as detailed. Current hours worked by PMGAA’s custodial company’s resources is not relevant to the staffing plan of Offerors.

ALL OTHER PROVISIONS OF THE SOLICITATION SHALL REMAIN IN THEIR ENTIRETY.

Offeror hereby acknowledges receipt and understanding of above addendum.

Signature

Date

Print Name and Title

Name of Company

The above referenced Solicitation Addendum is hereby executed September 28, 2017 at PMGAA, Mesa, Arizona.

Marian Whilden

Procurement Coordinator
Phoenix-Mesa Gateway Airport Authority