

**Solicitation Number: 2018-012-RFP**

**Addendum Number: 2**

**Insurance Broker Services**

**Due Date and Time: January 10, 2018 at 1:00 pm Arizona time**

***A signed copy of this addendum must be included with proposal or bid.***

The following questions were received in writing prior to the deadline:

**Q** – May we obtain current copies for all policies so that we can identify areas where there may exist under-insurance, over insurance, or where the aviation authority may be uninsured. We would plan on providing a comparison for each policy as to where each of these areas fall and what we feel we could do to improve upon the current program.

**A** - This information is not relevant to submit a proposal under this solicitation. This information would be made available to the selected offeror after award of contract and subsequent meetings regarding policy renewals for the upcoming year.

**Q** - 5 year broker/consultant history by year for Property and Casualty & Employee Benefits.

**A** - P&C broker has been Lockton  
Employee Benefits has been Wells Fargo

**Q** - List of any underinsured or not insured losses sustained by the Authority in the last Five Years.

**A** - There have been no underinsured or not insured losses sustained by PMGAA in the last five years.

**Q** - What one area from a Risk Management standpoint is your greatest fear, i.e. what keeps you up at night from a Risk Management standpoint?

**A** - This question is not relevant to submit a proposal under this solicitation.

**Q** - What is the motivation for the issuance of the current RFP and is there any serious considerations being given to a new set of eyes, ideas, and potential improvements?

**A** – PMGAA’s current contract for insurance broker services for both P&C and Employee Benefits will expire on 6/30/17. PMGAA has issued a Request For Proposals for these services in order to solicit and evaluate proposals from qualified brokers for a new contract term. PMGAA invests significant time in issuing and

evaluating proposals received and remains open to selecting a proposal that is in the best interest of the Airport.

**Q** - Are there any future construction projects over \$50,000,000 that the airport is planning in the near future?  
**A** - PMGAA will fund large and small projects as capital funding is made available.

ALL OTHER PROVISIONS OF THE SOLICITATION SHALL REMAIN IN THEIR ENTIRETY.

Offeror hereby acknowledges receipt and understanding of above addendum.

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Name of Company

The above referenced Solicitation Addendum is hereby executed December 13, 2017 at PMGAA, Mesa, Arizona.

Marian Whilden

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Procurement Coordinator  
Phoenix-Mesa Gateway Airport Authority