

Solicitation Number: 2018-016-RFP

Addendum Number: 1

Target Industry Analysis

Due Date and Time: January 17, 2018 at 2:00 pm Arizona time

A signed copy of this addendum must be included with proposal or bid.

The following questions were received in writing prior to the deadline:

Q - Can you speak to the estimated budget for the study?

A – PMGAA has developed their budget for this project based on input from what other similar organizations have spent on this initiative. Each Offeror should provide their complete cost for all services as outlined in the RFP.

Q – Is the anticipated project timeline March 2018 – June 2018?

A – Yes, PMGAA’s goal is to have the contract work commence approximately the first week of March 2018 and continue over a period of no more than four months. Offerors are reminded that contract award is subject to successful contract negotiation and PMGAA Board approval.

Q – For General Company Information, what needs to be provided to indicate the company is in Good Standing? Will a screen shot Arizona Corporate Commission suffice?

A – Yes, that will suffice.

Q – What regional target industry/economic development strategies has the Phoenix-Mesa Gateway Airport Authority participated in over the past few years?

A – PMGAA actively engages various economic development entities at the state and local levels. Detailed information related to this will be provided to the selected Offeror after contract award.

Q – How does the PMGAA currently interact with economic development partners?

A – PMGAA actively engages various economic development entities at the state and local levels. Detailed information related to this will be provided to the selected Offeror after contract award.

Q – Will a steering committee be formed for this project? If so, who is represented on it?

A – No.

Q - For 6. Proposed Fee (page 11), will it suffice to only complete Attachment D, Proposed Fee?

A - PMGAA's intent is for the Offeror to complete Attachment D, Proposed Fee, for the requirement of this section.

Q - For Attachment B Offer Agreement, can Sales Tax License Number be marked as N/A if it is not available?

A - Yes.

Q – Should the full proposal (including all attachments) be saved as one PDF for the flash drive?

A - As long as the complete proposal, including all attachments, is included on the flash drive or CD, it does not matter how it is saved.

Q - Are there any previously completed studies that should be reviewed prior to writing the proposal?
If so, which ones?

A - PMGAA has significant information and studies available online on the Airport's website. Such studies include PMGAA's Airport Master Plan and the Economic Impact Study, however many more are listed. Please review the Document Library at:

<http://www.gatewayairport.com/DocumentsAndFormsLibrary.aspx>

ALL OTHER PROVISIONS OF THE SOLICITATION SHALL REMAIN IN THEIR ENTIRETY.

<p>Offeror hereby acknowledges receipt and understanding of above addendum.</p> <p>_____ Signature Date</p> <p>_____ Print Name and Title</p> <p>_____ Name of Company</p>	<p>The above referenced Solicitation Addendum is hereby executed January 9, 2018 at PMGAA, Mesa, Arizona.</p> <p style="text-align: center;">Marian Whilden</p> <p style="text-align: center;">_____ Procurement Coordinator Phoenix-Mesa Gateway Airport Authority</p>
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